

Earth-Moving Equipment Daily/Pre-Operation Inspection Checklist

Instructions: To be completed by the equipment operator before the first operation of the shift. Check the appropriate box for each inspection item. Write comments as needed.

Important: Ensure preventative maintenance and service is performed by a qualified mechanic or technician at the schedule recommended by the manufacturer. If a vehicle does not pass any part of this inspection form, remove the vehicle from service and report to supervision.

Operator Name:	Vehicle Make:	Vehicle ID or Serial No.:
Date of Inspection:	Vehicle Hours:	Responsible Department:

Inspection Item (Check)	OK	Not OK	N/A	Comments
Leaks: Fuel, hydraulic oil, engine oil, radiator coolant				
Pressure, Condition: Tires, Tracks, Wheels				
Visual Check: Hydraulic hoses, cylinders, rams				
Water/Electrolyte Level and Charge: Battery				
Attached to Vehicle: Safety warnings and decals				
Load Capacity Plate: Present and legible				
Hydraulic Fluid: Check level				
Brace Oil – Check level				
Engine Oil – Check level				
Transmission Fluid – Check level				
Brake Fluid – Check level				
Engine Air Filter – Not clogged or excessively dirty				
Radiator Coolant – Check level				
Operators Manual – In vehicle/container				
Name Plate – Attached, information matches				
Seat Belt – Functioning				

Cab – Seats, ROPS/FOPS, Heater, Defrost, Wipers, Mirrors, Windows/Windshields				
Gauges – Functioning – Ammeter, Engine Oil Pressure, Hour meter, Fuel Level, Temperature, Instrument Monitors				
Fire Extinguisher – Present				
Boom – Wear pads, lubrication				
Accelerator or Direction Pedal – Functioning smoothly				
Parking Brake – Functioning Smoothly				
Service Brake – Functioning Smoothly				
Steering – Functioning Smoothly				
Drive Control – Functioning Smoothly				
Attachment Control – Operation				
Signals and Alarms – Functioning – Horn, Lights, Reverse Alarm, Backup Signal and Alarms				
Guards – Attached				
Fenders – Attached				
Attachments – Buckets, Blades, Pins				
Chains, Hooks, Pins				
Other (describe)				

Additional Comments:

Operator Signature: _____

Managers: Retain completed inspection forms for three (3) years.